Croom Physics Add Image to Wiki Procedure

- 1. Log in to wiki
- 2. On the left hand side under tool box click upload file
- 3. Click Choose File
- 4. Search your computer for the file and then click open.
- 5. Create Destination File Name (Keep track of this, it is important)
- 6. Type in a brief summary
- 7. Click the Upload File Button
- 8. Go to the page where you want to place the image
- 9. Click Edit
- 10. Where you want the file place : [[File:filename.extension]]
 - a. Replace the filename.extension with the name you crated in step 5.
 - b. Take note the word "file:" must be placed in front of your file name.

For more details about formatting go to: <u>http://www.mediawiki.org/wiki/Help:Images</u>